



MDofficeManager

# Standardized “Special” Payments

# Special Payments

- Needed to address expansion of payments to practices for other than charge-based services
- Examples include
  - Interest
  - Capitation
  - PCMH
  - P4Q

# New Payment Transaction Types

- Allow specialized types of payments to be created
- Examples include refund checks and monthly capitation payments

# Payment Transaction Types

[PTST] Payment Transaction Types - (RC) Refund Check {madmin 05/03/2016 11:31 AM}

Lookup Data Entry Cancel Query Full Rights

**General** Payment Defaults

ID:\* RC

Description:\* Refund Check

Payment Txn Type:\* P EOB,Payment, or Pay w/Adj

Internal Type: Refund Checks

**Handler Options**

Payment Prefix:

**User-Interface Options**

Enable UI Add:  UI Order:

Neg Amount Entry:

Hide Ins Co Field:  Hide RP Field:

Suppr Pay Meth Warning:

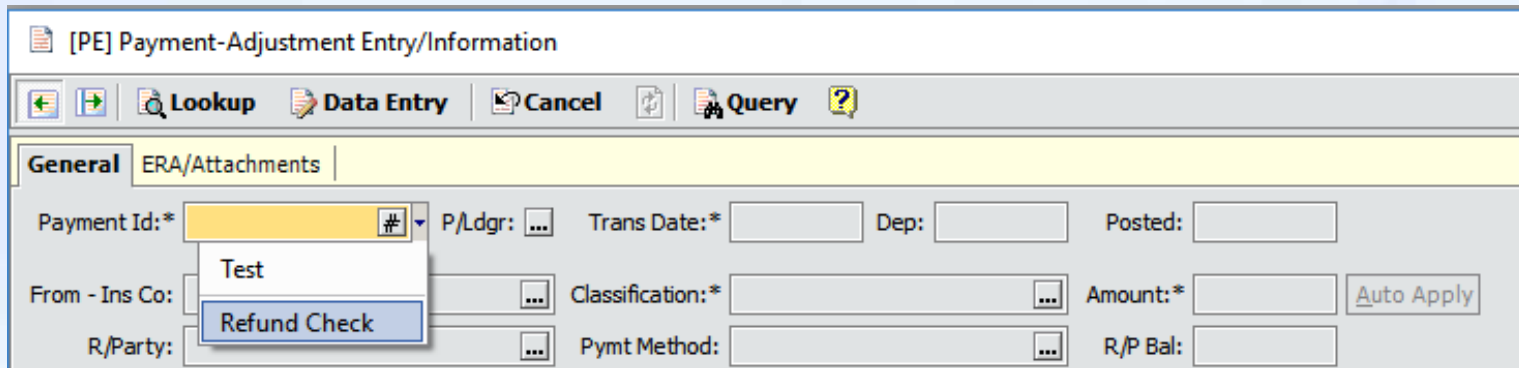
**Comments**

Inactive:  Disallow Use:

Documents Other Actions Error Check Save Save-Next:

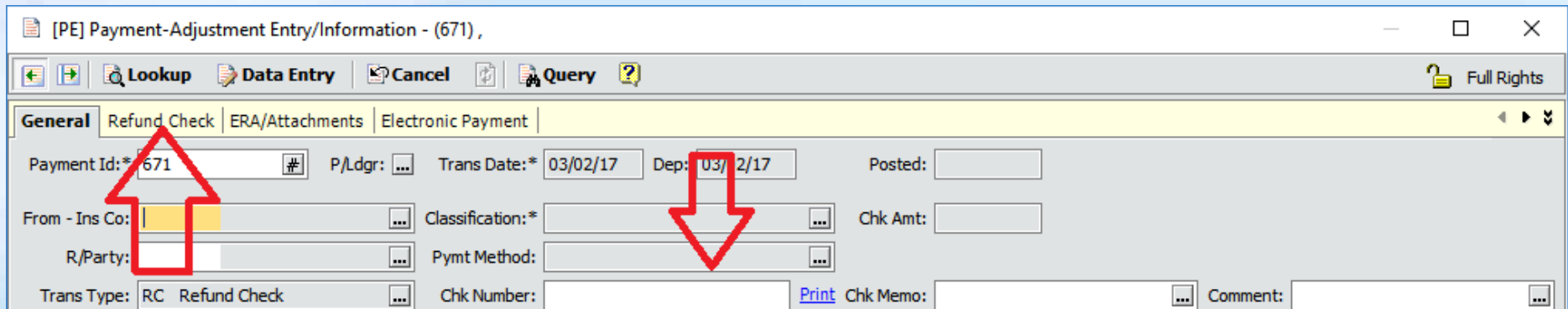
# Payment Transaction Types

- [PTST] entries drive the id drop-down in [PE]



The screenshot shows the 'General' tab of the '[PE] Payment-Adjustment Entry/Information' window. The 'Payment Id:\*' field has a dropdown menu open, displaying 'Test' and 'Refund Check'. Other fields include 'P/Ldgr: ...', 'Trans Date:\*', 'Dep:', 'Posted:', 'From - Ins Co:', 'Classification:\*', 'Amount:\*', 'Auto Apply', 'R/Party:', 'Pymt Method:', and 'R/P Bal:'.

- Customized [PE] entry



The screenshot shows the 'General' tab of the '[PE] Payment-Adjustment Entry/Information - (671)' window. The 'Payment Id:\*' field is set to '671' and the 'Trans Date:\*' field is set to '03/02/17'. The 'Dep:' field is set to '03/ 2/17'. The 'Trans Type:' field is set to 'RC Refund Check'. Red arrows point to the 'Payment Id:\*' and 'Trans Date:\*' fields. Other fields include 'P/Ldgr: ...', 'Posted:', 'From - Ins Co:', 'Classification:\*', 'Chk Amt:', 'R/Party:', 'Pymt Method:', 'Chk Number:', 'Print', 'Chk Memo:', and 'Comment:'.

# Payment Transaction Sub-Types

- Ability to create specialized payment allocation details
- Examples include payer interest adjustments, penalties, capitation write-offs
- Offsetting charges created automatically – all entry done from within [PE] or [ERAP]
- Standardizes the entry of transactions that used to be cumbersome

# Payment Transaction Sub-Types

[PATT] Payment Allocation Transaction Sub-Types - (PINT) Payer Interest Adjustment {madmin 05/03/20...}

Lookup Data Entry Cancel Query Full Rights

**General** | Payment Defaults | ERA Binding

Sub-Type ID:\* PINT

Description:\* Payer Interest Adjustment

**Handler Options**

Handler: Payer Interest Transaction Handler

Sys-Gen Charge:  Charge Prefix: INT

**User-Interface Options**

Enable UI Add:  UI Order: 5

Edit Panel Layout Name: MIM.Data.PayerInterestAppliedPaymentPanel

Fore Color:  Back Color:

Allow Any Insurance:

Comments:

Inactive:  Disallow Use:

Documents Other Actions Error Check Save Save-Next:



# Payment Transaction Sub-Types

- Default offsetting charges can be automatically created

[PATT] Payment Allocation Transaction Sub-Types - (PINT) Payer Interest Adjustment {madmin 05/03/20... - □ ×

Lookup Data Entry Cancel Query Full Rights

General **Payment Defaults** ERA Binding

These values represent the defaults set on the payment allocation detail for this type of transaction. These values are used in the system-generated charge information.

Responsible Party: **MISC** Miscellaneous, Adjustment ...

Insurance Company: ...

Billing Provider: **SD** Doctor, Sample ...

Facility: **DO** Office ...

Charge Classification: **PAYINT** Payer Interest ...

Payer Mngmt Contract: ...

Def Pay Classif From Ins:  Payment Sub-Classif: ...

Stm Payee: ...

Financial Class: ...

**Service Line Defaults**

Procedure Code	Unit Rate	Quantity
INT Interest		1.0000
*		

Documents Other Actions Error Check Save Save-Next: ...

# Payment Transaction Sub-Types

- [PATT] entries drive detail allocation drop-down in [PE] and [ERAP]

[PE] Payment-Adjustment Entry/Information - (673) Hawaii Medical Services Association

Lookup Data Entry Cancel Query Full Rights

**General** ERA/Attachments

Payment Id:\* 673 P/Ldgr: ... Trans Date:\* 03/02/17 Dep: 03/02/17 Posted: ...

From - Ins Co: HMSA Hawaii Medical Service... Classification:\* H HMSA Amount:\* \$467.30

R/Party: ... Pymt Method: EFT Electronic Funds Transfer ...

Trans Type:\* P EOB,Payment, or Pay w/Adj ... Chk No./Refer: ... Comment: ...

Patient: ... Charge: ... Ins Co: ...

**Insurance** Patient Alerts | R/P Alerts | Appeals/Follow-up | Open Charges |

Insurance Company Inact Claim Type P/C Frm Subscribe

Add Detail Tab  
Payer Interest Adjustment  
HMSA Payment Transformation Write-Off

# Payment Transaction Sub-Types

- The only thing that needs to be entered is the amount – everything else defaulted
- The charge is created automatically upon save

[PE] Payment-Adjustment Entry/Information - (673) Hawaii Medical Services Association

Lookup Data Entry Cancel Query ? Full Rights

**General** ERA/Attachments

Payment Id:\* 673 P/Ldgr: ... Trans Date:\* 03/02/17 Dep: 03/02/17 Posted: ...

From - Ins Co: HMSA Hawaii Medical Service... Classification:\* H HMSA Amount:\* \$467.30

R/Party: ... Pymt Method: EFT Electronic Funds Transfer ...

Trans Type:\* P EOB,Payment, or Pay w/Adj ... Chk No./Refer: ... Comment: ...

**Payer Interest - \$4.60**

*This transaction represents a miscellaneous amount paid by an insurance company to the practice, usually for the purpose of interest for a delay in payment. This should be used for cases where a paid amount cannot be associated with an existing charge.*

Insurance Company: HMSA Hawaii Medical Services Assoc... RP Account: MISC Miscellaneous, Adjustment ...

Billing Provider: 0 Fukuyama, Osamu MD ... Facility: DO Office ...

Charge Classif: PAYINT Payer Interest ... Fin Class: ...

Payment Sub-Classif: ...

**Amount of Interest Payment:** \$4.60

Procedure Code: INT Interest ...

Unapplied Amount: \$462.70

Total C/W: \$0.00 Total Paid: \$4.60 Total Adjust: \$0.00

Documents Other Actions Error Check Save Save-Next: ...